



Meeting Minutes

December 18, 2019 / 5:30 p.m. at City Hall Council Chambers

Red Lodge Parks, Trees and Recreation Board

Call to order

Anna Drew, Chair, called a meeting of Red Lodge Parks, Trees and Recreation Board to order on December 18, 2019.

Roll Call

Name	Role	Present	Absent
Anna Drew	Chairperson		
Rue Freeman	Vice-Chairperson		
Theresa Whistler	Secretary		
Bryan Romeijn	City Representative		
Kevin Bonk	City Representative		
Rob Weamer	Council Representative		
Carol Bloomer	City Representative		
Neil Matthews-Pennanen (non-voting)	City Staff, Assistant Planner		

Citizen Comment on Matters within Board Jurisdiction

None – Robin Adams, Sustainability Coordinator sitting in for Sustainability Board

Action Items:

Consent Agenda

Minutes from Nov. 20, 2019 meeting

Approval of consent agenda

Anna motioned to approve consent agenda

Kevin motioned to approve the consent agenda, Carol seconded the motion

Board approved consent agenda (5 to 0) – 11/20 minutes approved

Discussion Items

1. **Any items removed from Consent Agenda** – none

2. **Skate Park Updates – updates/discussion**

Kevin, Neil, Bryan, Anna, Rue & Skate Park Group met 12/17

- Discussion about RL Skate Board Forming – Kevin, Ryan Rummel, Geno Donatell – looking at formalizing a full board beginning of next year. Kristen Hollum and Jennifer Drinkwalter participating and possibly others
- More info on costs, concept/design, etc. for improvements and/or re-development need to be firmed up
- Schyler Allyn– may be working on making videos for Aaron Kyro (will incorporate some local kids/scenes in park)

Next steps:

- Need city approval to move ahead? What level of buy-in, resolution exists and may need city to accept the updated skate board MOU if there are any major changes

- Skate Park Board formation – for purposes of defining fundraising, direction, advertising, etc.

3. **Capital Improvements updates (for Parks) – proposed revisions for CIP**

Current version does not match what the Parks Board submitted after finalizing our draft at the last meeting. Items that were removed are still listed (i.e., restrooms at Rotary Park, tree maintenance, park equipment) any references to the relationship of the projects and the energy conservation plan were completely removed and there are a number of other discrepancies. Neil will look into who has control of the CIP document and how this latest version resulted in so many errors.

4. **Resort Tax – capital projects for the parks**

- Parks and trails was among the top 3 ranked priorities for resort tax spending based on the analysis of the resort tax survey.
- The Resort Tax Committee is planning a community event to present the findings of the survey and take comments, Q & A for the purpose of determining how to draft and phrase recommendations to City Council next.
- Meeting is planned for Jan 9th at 5:30

5. **Bee City USA follow up – discussion**

Draft resolution needs to be worked out and reviewed ahead of Parks Board submitting to City Council for acceptance. Tree Committee can draft with Courtney before next Board meeting.

6. **Red Lodge Ice MOU – revisions**

The Red Lodge Ice MOU has been revised based on completion of the project that upgraded lighting in Lions Park placing a total of 6 new LED lights & poles and a new switch surrounding the ice rink.

- Motion to approve the updated MOU was made by Bryan and was seconded by Kevin
- **Board approved edits of RL Ice MOU 5 to 0**
- Ready for City Council to review & determine acceptance

7. **Financial Summary**

Neil stated there's about \$2500 in Parks current budget (apart from what is specifically listed under public works now). Many items that used to be listed under Parks moved into Public works since there is no longer any resort tax funding traditional Parks budget. There's ~\$1200 remaining for watering (from a RLACF grant) and \$1300 remaining from a DNRC development grant awarded a couple years ago. There is no budget for parks this year except for what's listed under Public works and that's likely to be adjusted (down) further. **No change, same as last month**

8. **Master task list – reviewed and updates noted w/in attached spreadsheet**



Master Task List
12-18-19.xlsx

9. Swimming Pool status- discussion

School is not pursuing the indoor pool and the city will next need to find funding and make a plan for it. Current thinking is to fund out of resort tax for the pool build in the same location. The CIP last cited option A as the Capital Project for the pool (refurbishing at same site), but the last accepted option as expressed by Public Works was B (building a new pool at the same site) because the old pool cannot be fixed...it has to be replaced.

Citizen Comment on Matters within Board Jurisdiction

None

Announcements

- No applicants to the Parks Board vacancy yet
- City Council approved the abandonment of a right-of-way along Rock Creek without meeting MCA requirements and without bringing it to the attention of the Parks Board to weigh in (on public interest) on it’s relationship to the Comprehensive Parks Plan (and potential trail development)

Meeting Adjournment

- Meeting adjourned at 7:00 p.m.
- Next scheduled monthly meeting is on Wednesday, **Jan. 15, 2020**

_____ Anna Drew, Chair _____ Date

_____ Theresa Whistler, Secretary _____ Date

For supporting information see the following link: <http://cityofredlodge.net/departments/parks-board/>