



Meeting Minutes

November 20, 2019 / 5:30 p.m. at City Hall Council Chambers

Red Lodge Parks, Trees and Recreation Board

Call to order

Anna Drew, Chair, called a meeting of Red Lodge Parks, Trees and Recreation Board to order on November 20, 2019.

Roll Call

| Name | Role | Present | Absent |
|-------------------------------------|-------------------------------|---------|--------|
| Anna Drew | Chairperson | | |
| Rue Freeman | Vice-Chairperson | | |
| Theresa Whistler | Secretary | | |
| Bryan Romeijn | City Representative | | |
| Kevin Bonk | City Representative | | |
| Rob Weamer | Council Representative | | |
| Carol Bloomer | City Representative | | |
| Neil Matthews-Pennanen (non-voting) | City Staff, Assistant Planner | | |

Citizen Comment on Matters within Board Jurisdiction

None

Action Items:

Consent Agenda

1. Minutes from Oct. 24, 2019 meeting

Approval of consent agenda

Anna motioned to approve consent agenda

Rue seconded the motion

Board approved consent agenda (7 to 0) – 10/24 minutes approved

Discussion Items

1. **Any items removed from Consent Agenda** – none
2. **User group MOU annual check-in, round 2** – passed, no other MOU groups attending
3. **Bee City USA follow up – discussion**
Courtney Long (not present, but relayed) that she had received response that the preliminary application she submitted looks good (Red Lodge eligible based on drafted/template resolution that was turned in)

Next Steps – Tree Committee meet with Courtney to draft a resolution for Bee City USA that may be presented to City Council seeking their review and approval to proceed with formal resolution and submission to Bee City organization as part of City compliance and determination and title as a “Bee City USA”

4. **Skate Park Upgrades – updates/discussion**

Ryan Rummel, Bryan R., Kevin B. rounded the discussion with plans to meet on the 10th, fundraising, & RLACF services available:

- Skate Park meeting on Dec 10 to determine interest in Skate Board group/advocates for improvements. Trying to get greater detail and accurate estimate of cost based on sq. footage and conceptual design – targeting ~200,000
- Kevin met with Tracy Timmons to establish program support for the skate park - Fiscal sponsorship agreement between Skate Park effort and RLACF
- Go fund me page through RLACF anticipated
- Aaron Kyro – on board with fundraising – direct pour into go fund me page at RLACF
- Initial effort for grants and fundraising to be used toward design

Next Steps - Rec & Trails committee – will meet to discuss rough requirements/plan before meeting on 10th assuming the City Council will review the CIP at that meeting (Bryan, Anna, Kevin with Ryan plan to attend)

5. Capital Improvements (for Parks) – proposed revisions for CIP

Board reviewed and revised the content of the CIP Parks projects listing based on input from the Parks related organizations, Comprehensive Parks Plan and MOU groups (BRTA needed further consultation), considering maintenance vs. capital criteria. Changes drafted and submitted to James for Parks Board following this meeting and in preparation for likely Dec 10 city council agenda to review CIP.

Results of CIP Revisions from Board Meeting 11/20 attached here:



Parks CIP Projects
2020.docx

6. Financial Summary

Neil stated there's about \$2500 in Parks current budget (apart from what is specifically listed under public works now). Many items that used to be listed under Parks moved into Public works since there is no longer any resort tax funding traditional Parks budget. There's ~\$1200 remaining for watering (from a RLACF grant) and \$1300 remaining from a DNRC development grant awarded a couple years ago. There is no budget for parks this year except for what's listed under Public works and that's likely to be adjusted (down) further. **No change, same as last month**

7. Master task list – reviewed and updates noted w/in attached spreadsheet



Master Task List
11-20-19.xlsx

8. Annual Report

Kevin motioned to approve the Annual Report (7/2018 – 6/2019)

Carol seconded the motion

Board approved Parks Board Annual Report (6 to 0)

Made a plan to present to city council on Dec 10. Meeting if possible to get onto agenda

9. Swimming Pool status- discussion

- Linda Barbie – from public attended to state her case
- Board relayed there is still no other information on the direction from the City until the Mayor has an understanding on the Schools direction.
- School Board meeting tonight at 7:00 and pool is on the agenda – Rue planning to leave earlier to represent Parks Board at that meeting
- Rob Weamer – Rob Owens may be a potential designer for the pool (may be approached for feasibility study)

Citizen Comment on Matters within Board Jurisdiction

None

Announcements

1 Board position vacated at end of year. Need City to post vacancy notice and fill the seat

Meeting Adjournment

- Meeting adjourned at 7:30 p.m.
- Next scheduled monthly meeting is on Wednesday, **Dec. 18, 2019**

_____ Rue Freeman, Vice-Chair _____ Date

_____ Theresa Whistler, Secretary _____ Date

For supporting information see the following link: <http://cityofredlodge.net/departments/parks-board/>