



Meeting Minutes

September 25, 2019 / 5:30 p.m. at City Hall Council Chambers

Red Lodge Parks, Trees and Recreation Board

Call to order

Anna Drew, Chair, called a meeting of Red Lodge Parks, Trees and Recreation Board to order on September 25, 2019.

Roll Call

Name	Role	Present	Absent
Anna Drew	Chairperson		
Rue Freeman	Vice-Chairperson		
Theresa Whistler	Secretary		
Bryan Romeijn	City Representative		
Kevin Bonk	City Representative		
Rob Weamer	Council Representative		
Carol Bloomer	City Representative		
James Caniglia (non-voting)	City Staff, Community Development Director		
Neil Matthews-Pennanen (non-voting)	City Staff, Assistant Planner		

Citizen Comment on Matters within Board Jurisdiction

Courtney Long present and requested topic of Bee City Application for discussion (agreed to add to top of discussion after Actions)

Action Items:

Consent Agenda

- Minutes from Aug. 21 2019 meeting

Approval of consent agenda

Rue motioned to approve consent agenda

Kevin seconded the motion

Board approved consent agenda (7 to 0) – 8/21 minutes approved

Discussion Items

Ad hoc per public comment: Bee City Application and Draft Resolution

Courtney would like the City of Red Lodge to apply for Bee City Status and first steps require submission of an application containing a draft resolution. The template for a Bee City resolution is available to the Board for review with some of the mark-ups added by Courtney to indicate year, city, other standard items.

Application fee is \$100 annually along with a report stating what the City did to fulfill requirements

Board will review the draft (Sec. sending with “homework” items), consider fit with Parks Board (possibly “Tree and Bee Committee” should the City move ahead with seeking Bee City status).

Will be added as Discussion item for next meeting.

- Any items removed from Consent Agenda - none**

2. Skate Park upgrades

Kevin has been discussing with Evergreen Skate Parks a visit to Red Lodge for an evaluation of the current site and situation relative to improvements for the Skate Park.

- Based on Evergreen's evaluation and proposed Design for a Park in the existing space, Parks Board could submit the proposed/upgraded Skate Park as a capital improvement project to the City.
- This may not require City funds if the interested party's kick-starter raises enough money for the improvements project. There are already some funds available to the CIP for the Skate Park: 2019/2020 budget, RLACF fund and other donations
- Former resident of Red Lodge has large following among skate community and is interested in fundraising via Kick-start for a better Skate Park in Red Lodge.
- Aim is for construction next summer concurrent and/or in sequence with project at Crow Agency

Kevin will check on dates for Evergreen's visit to Red Lodge

3. Arbor Day Tree Planting

All is set for 9/27 (any weather) at the north side of Carnegie Library. Baldwin's is delivering and seating the tree due to size of root and ball. Will leave dirt aside for planting participants to add and complete planting. Mayor scheduled to attend, advertised on facebook, posters, email to sustainability group, school dist., etc. Activity related to Blue Spruce planting planned and all other Arbor Day activities were conducted at Earth Day Parks Board Tables (children's tree books, public trees map and soliciting recommendations for arbor day sites, Mayor's proclamation, etc.)

4. User group MOU annual review language – discussion

Reviewed verbiage (sent to all earlier) to be added to every MOU for Parks

Kevin motioned to approve,

Theresa seconded the motion,

Board approved wording for addition to MOUs - all in favor 7/0

Everyone that was working with a MOU group (for reviews) should ask MOU POC to attend Parks Board meeting and provide their report on Oct. 24



annual review draft
language.docx

5. Moose Trails staining/upkeep – updates

No more work on this possible this year due to weather. Staining was complete with exception of the larger park-play features (things that require ladders and additional care). Several issues with screws or nails sticking out and other things that need fixing were brought to attention and need fixing.

6. Financial Summary

Skipped – would need Neil's input and report on status of this (Neil at conference)

7. Master task list – reviewed and updates noted w/in attached spreadsheet



Master Task List
9-25-19.xlsx

8. Annual Report

Latest draft was forwarded to all from Neil. Members agreed to each take a section and forward to each other in turn until it's finished. Theresa will take urban forestry section. Others may respond to comments for updates w/in sections. Deadline – next Board Meeting, really

9. Swimming Pool status- discussion

Diane Dimich informed Board that HS is possibly looking into adding a full Olympic size, indoor pool and shop as was originally planned as Phase 2 of the High School build - Now that the Bond is paid down enough to start looking into another for this 2nd Phase. There is an idea that the City may want to partner with the High School District to build this pool with the City's role being maintenance or help staff it during off hours or Summer months when school is not using it and the public wants to.

Citizen Comment on Matters within Board Jurisdiction

None additional

Announcements

Capital Improvements Draft has several projects listed for Parks and some may be outdated or no longer desired. Likewise, there could be newer, more relevant projects that need to be proposed and listed.

Homework for Board – check the latest CIP Draft (city google docs from 9/24 council meeting), check out the Parks CIP section and present any edits and/or new or updated projects that may be incorporated in the Plan

Meeting Adjournment

- Meeting adjourned at 7:30 p.m.
- Next scheduled monthly meeting is on Thursday, **October 24, 2019** (several absences 10/16 announced)

_____ Anna Drew, Chairperson _____ Date

_____ Theresa Whistler, Secretary _____ Date

For supporting information see the following link: <http://cityofredlodge.net/departments/parks-board/>