



Meeting Minutes

March 20, 2019 / 5:30 p.m. at City Hall Council Chambers

Red Lodge Parks, Trees and Recreation Board

Call to order

Anna, Chair, called a meeting of Red Lodge Parks, Trees and Recreation Board to order on March 20, 2019.

Roll Call

Name	Role	Present	Absent
Anna Drew	Chairperson		
Rue Freeman	Vice-Chairperson		
Theresa Whistler	Secretary		
Bryan Romeijn	City Representative		
Kevin Bonk	City Representative		
Rob Weamer	Council Representative		
Carol Bloomer	City Representative		
James Caniglia (non-voting)	City Staff, Community Development Director		
Neil Matthews-Pennanen (non-voting)	City Staff, Assistant Planner		

Citizen Comment on Matters within Board Jurisdiction

None

Action Items:

Approval of consent agenda - Minutes from Feb 20, 2018 Meeting

Approval of consent agenda

Anna motioned to approve consent agenda

Bryan seconded the motion

Board approved Feb. 20, '19 meeting minutes (6 to 0)

Discussion Items

1. **Any items removed from Consent Agenda** – none,

2. **Bee City and Stewardship Days – Presentation & Discussion**

- Rue summarized Courtney’s presentation points because Courtney is out of town
- Red Lodge could be the first Bee City USA in Montana –there currently are none
- Green fund grant could help to cover costs of getting started
- Looking for organizational structure such as Parks Board as a fit w/ requirements (City Liason and sub-committees supported).

Theresa - Moved to investigate further with Courtney on fit with Parks Board

Bryan 2nded it

Board approved leaving this investigation open (6 to 0) - it’s not a NO

3. **Upper Coal Miners Park Soil Cap & Field Development** – General Updates/Points of Discussion

Kevin summarized:

- Still waiting on ATP from DEQ – got it verbally from them
- Changes to funding so no longer needed
- Wildlife sanctuary concerns were satisfied after discussion with Pioneer

- Bigger concerns are about Parking and run-off into parking lot (that occurs today especially in the spring)

Andy spreading the word to determine what changes to make to the bike trail as long as it needs to be redone. DEQ needs to know what material to bring into the field for the trail redesign, how much material and location for deposit yet to be determined

Working on getting estimates for the trail redesign (features) and the type and quantity of material (to put before DEQ) Need to figure out where pile of material would be placed and how accessible to trail for rework. Going to need some water too – need to figure that out.

Next Bicycle meeting will be pulled together sometime soon to talk about trail rework, designs & plans

Anna – recommending a sub-committee meeting ASAP with the Soccer group together with Andy B. for the Bikes group to

- determine next steps and how to resolve reparations of the bike course in relation to work on the cap and soccer fields.
- Need to know how many man-hours were volunteered in the past to create those trails
- Need the FoLF users/group come to the meeting with the soccer user group too – that is also impacted
- Neil – was asked to see if he could look up historical expenditures on getting the bike trails set up at upper coal miners park.

Public notice needs to be posted because more than 4 board members plan to be present

4. **Earth Day/Arbor Day**

April 27 still on target – tables noon to 3

Arbor Day Table– Tree Committee met to plan activities for Arbor Day

- 1 table, flyer for pruning event, arbor day tree nominations/map, tree brigade sign-up
- will meet again and let Kathryn what to advertise for Arbor Day

District Table – info / map about proposed district

Parks Clean-up

- Need gloves and trash bags –
- Bryan suggesting there's a good clean up project at the end of Beartooth lane – could use some extra help this year.
- Kevin asking if we should try to get moose trails stained
- Anna – Rotary still planning on doing this project so we don't need to press for Earth Day

5. **RYLA Request** - no updates from team (rotary looking into Grant for this)

6. **Financial Summary**

- Neil sent out spending exhibits from previous years for review
- We need to come up with an estimated budget proposal for next year this next month for submission to City Council

7. **Master task list review**

The master task-list was briefly reviewed to check for progress, action, completions expected for 2019. Updates to line items captured within attached spreadsheet



Master Task List
3-20-19.xlsx

8. Parks & Recreation Maintenance District - discussion

Presentations Continue – Kevin presented to chamber of commerce, Anne presenting to School Board, Business Alliance will need to be rescheduled – misunderstanding about time/date that conflicted with another

Need to determine next steps toward bringing proposed district to November election as planned. County Commissioners disclosed they were not willing to put it to a vote upon Neil’s request asking about what to file along with a letter of intent. Anna plans to discuss with Bill Bullock directly, Neil forwarded email from Angela to Parks Board.

9. School Board Parks and Rec District presentation: 7 pm at RLHS

Citizen Comment on Matters within Board Jurisdiction

John Clayton - BRTA has 1,500 to fund bent nail trail behind Sams – if land owner not ready (for easement), will pursue development of Diamond C trail instead – either project will require parks approval

- Plans for these trails are already in the 2015 comprehensive parks plan –
- will be asking for Parks Board approval next month when they know which project will take off

Announcements - None

Meeting Adjournment

- Meeting adjourned by at 6:45p.m.
- Many of Board moving up to HS for School Board district preso at 7:00 p.m. (Anna presenting)
- Next scheduled monthly meeting is on Wednesday, **April 17th, 2019**

_____ Anna Drew, Chairperson _____ Date

_____ Theresa Whistler, Secretary _____ Date

For supporting information see the following link: <http://cityofredlodge.net/departments/parks-board/>