



Meeting Minutes

February 20, 2019 / 5:30 p.m. at City Hall Council Chambers

Red Lodge Parks, Trees and Recreation Board

Call to order

Anna Drew, Chair, called a meeting of Red Lodge Parks, Trees and Recreation Board to order on Feb. 20, 2019.

Roll Call

Name	Role	Present	Absent
Anna Drew	Chairperson		
Rue Freeman	Vice-Chairperson		
Theresa Whistler	Secretary		
Bryan Romeijn	City Representative		
Kevin Bonk	City Representative		
Rob Weamer	Council Representative		
Carol Bloomer	City Representative		
James Caniglia (non-voting)	City Staff, Community Development Director		
Neil Matthews-Pennanen (non-voting)	City Staff, Assistant Planner		

Citizen Comment on Matters within Board Jurisdiction

None

Action Items:

Approval of consent agenda - Minutes from January 16, 2018 Meeting

Approval of consent agenda

Theresa motioned to approve consent agenda

Bryan seconded the motion

Board approved Jan. 16, '19 meeting minutes (4 to 0)

Anna abstained due to absence at th 1/16/19 meeting

Discussion Items

- Any items removed from Consent Agenda** – none, but Theresa asked if we needed to post Minutes from sub-committee meeting regarding District (as special project). No one sure, but will be looked into
- Financial Summary**
 - There is no specifically allocated parks budget. Anything we get will come out of the public works budget
 - We have roughly \$1,300 carried over from money provided last summer by RLACF in support of the Parks watering contract (captured and listed in the current public works budget).
- Carbon County Arts Guild Request** (Janice Polzin)
 - The Arts Guild facilitates parks programs in the summer (~1week or maybe 2)
 - This year they'd like to have the attendees paint some things for the Skate Park
 - They'll possibly paint directly on some of the features (but not skating surfaces) and/or or attach things to fencing or other
 - Bonus – boards on fences will provide some shade to skaters
 - No cost to Parks/City and will protect surfaces from spills & splots, clean-up after themselves, etc.
 - Janice will work with Bryan R. on the ideas and plans as they shape up

Theresa motioned to approve the Arts Guild plans to brighten and beautify the Skate Park, Anna seconded the motion - **Board approved unanimously (5 to 0)**

4. RYLA Request

Three Rotary Youth Leadership Academy (RYLA) attendees (Sophomores at RLHS) presented their proposal for a public water bottle station at Pride Park in Red Lodge during the Jan 16 Board meeting. The RYLA team continued fine-tuning the proposal working with Public Works (**Brian Hanna**) during this past month.

- All questions from Jan. have been answered (there's a matrix of findings exhibited)
- Brian H. continues working with others to determine cost of excavation and location of the station and meter.
- ~\$500/year for the water filling station estimated once metered Garden club would start being metered too (once metered, the City may start asking for payment from the garden club) ~2,000/yr. worth of water used in Pride Park by Garden Club. Could Pride park also be exempted from paying City water? That's the big question.

5. Soccer Field – Updates (Beth Graham)

General Updates/Points of Discussion –

- Applied for grant from US Soccer Association to help pay for irrigation (Kevin assisted) – should know next month if they got the grant or not
- RLACF blitz on Soccer fields ran and it brought in another \$800 within in a couple days
- DEQs Director has been filling in for PM – met yesterday, 2/19
 - DEQ is moving ahead with hauling soil onto Coal Miner's grounds this spring and will take about 6 – 8 weeks
 - Kevin working on specs for materials to recover/repair the trails – DEQ will get that material once spec'd and leave it in piles so trail users/volunteers can apply where they want it
 - Technical issues discussed
 - Director spoke with Gary Robson at Wildlife Sanctuary about the activities
 - Dust is a concern – DEQ will water surface to mitigate
 - Concerns about # of people drawn to park adding noise at sanctuary
- Beth would like to meet with Gary to address his concerns including James, Kevin, Bryan
- She's also looking to Pioneer to answer the Sanctuary's concerns - Nathan Steiner will work with Pioneer to answer questions or concerns
- Working with high school to see what may be done to accommodate track & field in the spring because they won't be able to use the soccer fields any longer for their purposes (it would damage the groomed fields)
- We should start calling the DEQ project the Upper Coal Miners Project, not just the "soccer fields" – there are other benefits to the park and surrounding area
- Anna Recommended that Beth attend the City Working Session (6 – 7) next Tuesday at 6:00. – need to let the City know DEQ is moving ahead on schedule (contrary to warnings of delays reported last several months)
- DEQ needs to come and have another public presentation with the City (date TBD)
- Anna, Kevin, Beth working up a presentation together for the working session (apart from DEQ coming at a later to present to the City)

6. Earth Day/Arbor Day (Kathryn Eklund)

April 27 still on target

- Arbor Day – what to advertise? Tree Committee will meet again and let Kathryn what to advertise for Arbor Day
- Tables - Noon to 3 / Parks Board anticipating District Info table and Arbor Day Table
- Parks Clean-up - Kathryn clarified she's not providing the snacks or drinks for park clean up and is wondering if Rue has the same connections as last year and can confirm ability to provide

7. Master task list review

The master task-list was briefly reviewed to check for progress, action, completions expected for 2019.
Updates to line items captured within attached spreadsheet



Master Task List
2-20-19.xlsx

8. Parks & Recreation Maintenance District - discussion

Planning a forum with BFCF for the community to inform everyone about the proposed Parks and Recreation District that is in planning for a November 2019 election

- Looking for keynote speakers
- Agreement to target May 11 date to schedule BFCF hosted forum
- BFCF will fund the forum – for speakers and such (relay as much as possible to them by March 1)

Presentations Continue

- Open questions from District presentation (BRTA) we need to investigate and answer:
 - Can the city still request money for capital projects out of resort taxes?
 - Could the city sell the park lands to the parks district?
 - We decided to continue presentations but need adjustments to preso: correction of annual budget, updates on Upper Coal Miners Park Project, more pics if not already added, etc.
 - School Board (date?) and Lions (March 11) are up next for presentations
- Kevin motioned that we ask BRTA to endorse the concept of a Parks & Rec district at the next BRTA meeting. Theresa seconded the motion,
 - Board voted 5/0 to ask for BRTA endorsement of the Parks and Recreation District proposal (as we continue working to inform community leading to Nov. vote)
 - Anna taking this to BRTA asking to be put on their next agenda

Last District sub-committee decided to limit extent of district to Elem school boundaries, but Board needs to agree

- Anna moved to accept Elem District as proposed Parks/Rec District, Kevin seconded the motion
 - Board voted unanimously to adopt the Elem school district boundaries as those for the Parks and Recreation District Proposal moving forward (5 to 0)
 - Board with elementary school district for as extent of Parks & Rec. District moving forward

Citizen Comment on Matters within Board Jurisdiction - None

Announcements - None

Meeting Adjournment

- Meeting adjourned by Anna at 7:30 p.m.
- Next scheduled monthly meeting is on Wednesday, **March 20th, 2019**

_____ Anna Drew, Chairperson _____ Date

_____ Theresa Whistler, Secretary _____ Date

For supporting information see the following link: <http://cityofredlodge.net/departments/parks-board/>