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# Notes from 6th Energy Conservation Plan Meeting

Monday, July 9, 2018 -- Red Lodge Area Community Foundation

## Agenda

4:00 Welcome

4:05 Set our Greenhouse Gas Reduction Goal or Goals

- Kathryn presented the greenhouse gas reduction goals of other communities, our forecasted emissions, and forecast with strategies implemented
- Decided to start by reducing 10% by 2021
- Overall goal will be 50% by 2040, reasonable and attainable
- Additional interim goals will be identified as needed once our 1st 10% goal is reached

5:05 Develop a Section on Monitoring and Reporting

- Kathryn presented the Key Components of Monitoring and Reporting Sections
- Staff: we feel like hiring a staff person is not achievable, we would like to see tasks split amongst current employees with the help of a Sustainability citizens volunteer group.
- Re-inventory: Re-inventorying every 5 years starting in 2021, this could happen in conjunction with other 5 year plans that the City has .
- Annual Plan Review: Each year the plan should be reviewed, look at what has been achieved, what is up next, any changes that could be made, etc. The results of this review will then be presented to the City Council and the public annually.
- Major Plan Revision: This should happen every 5 years, starting in 2022 so that a re-inventory has just recently happened and the revisions can take into account our most recent GHG emissions levels.
- Strategy Implementation Process: A group of Department Heads, Council members, and the Sustainability Board should meet annually before budget discussions begin to identify upcoming strategies that could be implemented/worked on in that fiscal year.

5:20 Discuss Going Public and Next Steps

- We came up with the following timeline for rolling out the Final Plan:
  - August 15, finish draft plan
  - September 1, ECP Members have Plan revisions back to Kathryn
  - September 15, all revisions have been made and the Final Plan is released
  - September 16, Meet with Mayor and Department Heads to go over the Plan
  - September 25, Meet with Council Public Works Committee to go over Plan
  - October 9, Present to Council for discussion
  - October 23, Present to Council for adoption

5:30 Wrap Up

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