

Cemetery Board Minutes: October 18, 2016 (working session)

Meeting called to order at 5:05pm at Red Lodge City Hall by Dan Gainer

Members present: Burt Douthit, Maryvette Labrie, Dan Gainer

Members absent: Polly Richter, Jim Bushnell, Jim Hilderman

There was not a quorum present. The three members in attendance choose to hold a working session, recognizing the importance of the timeliness needed in preparing the mailings.

The minutes of the August 11th and September 6th meetings will be presented at the next meeting for approval.

The tasks needed to be completed are:

1. Pick up the labels and envelopes from the County – these will be ready Monday, October 24, 2016. Dan will pick these up.
2. The letter will be copied by City staff – these will be ready Friday, October 21, 2016. Maryvette will pick these up and fold them over the weekend. Burt will assist if needed.
3. The preparation of the mailings will be Monday, October 24 at 9:00am in the Olcott Funeral Home basement. Maryvette will bring volunteers to assist.

The City will be responsible for the cost of the mailings.

Meeting was adjourned at 5:20. The next scheduled meeting will be announced at a later date.

Minutes submitted by Maryvette Labrie

Dan Gainer - Chairman