



Meeting Minutes

August 22, 2018 / 5:30 p.m. at City Hall Council Chambers

Red Lodge Parks, Trees and Recreation Board

Call to order

Kelly Heaton, Chairperson, called a meeting of Red Lodge Parks, Trees and Recreation Board to order on August 22, 2018.

Roll Call

Name	Role	Present	Absent
Kelly Heaton	Chairperson		
Rue Freeman	Vice-Chairperson		
Theresa Whistler	Secretary		
Bryan Romeijn	City Representative		
Kevin Bonk	City Representative		
Anna Drew	Council Representative		
Carol Bloomer	City Representative		
James Caniglia (non-voting)	City Staff, Community Development Director		
Neil Matthews Pennanen (non-voting)	City Staff, Assistant Planner		

Citizen Comment on Matters within Board Jurisdiction

None, no attendees

Approval of consent agenda

1. Minutes July 18, 2018 meeting
2. ~~Trees Committee Report – Aug~~ (removed)

Kelly H. motioned to approve consent agenda

Anna D. seconded the motion

Board approved July 18 meeting minutes (7 to 0)

Discussion Items

1. **Any items removed from Consent Agenda** – Aug tree committee report removed. No report submitted this month

2. Financial Summary

Lions Park pump for the sprinkler system is broken and needs to be repaired (out of the 2018/2019 budget).

- It's a 65 Horse Power (HP) pump which will cost more than the 50 HP cost first estimated
- Estimated cost to repair the Lions Park Sprinkler System pump is ~ \$2500 to \$3,000
- There is approximately \$12K estimated and anticipated for the Parks Budget this year though the budget will not be approved until next month.

Priority to get Moose Trails playground re-stained remains

- Cost would be for brushes and possibly some rags or disposable gloves for volunteers
- Kelly and Anna shared opportunity to have Rotary Club take on the Moose trails staining project
- Anna checked with Jim about the stain and found we already have a large drum in reserve ready and waiting to be applied as needed.

- Theresa will ask Jack Lynch if he knows what product was used to protect the tipi painting last time so that may be reapplied during staining effort
- Kelly will double check with Rotary Club (Keith) about nailing down a targeted date of Sept. 27 for the volunteer staining event
- Any other volunteers from public invited to participate via City Google, RL Buzz and CC Paper (once details confirmed)

3. Annual Report Review

Board reviewed the Annual Report Neil M-P drafted and it was well received – good job! Some items for edit and finalization:

- Members will submit additional photos to supplement report (skate park work, earth day clean-up, etc.)
- Theresa and Rue will summarize what is planned for Arbor Day obligation to complete Tree City USA obligations

Board plans to submit the Report to Mayor and City Council in September

4. Master task list review

The master task-list was briefly reviewed to check for progress, action, completions

Updates to line items captured within attached spreadsheet



Master Tasks -
Parks Board

5. Parks & Recreation Maintenance District - discussion

The severe reduction of a budget that enables the necessary and desired upkeep of Parks, Trees and Recreational facilities within the City of Red Lodge has prompted the Board to find an alternative that may serve residents of Red Lodge. Residents continue to expect to have safe, functional and available facilities that sustain recreation, parks and trees. Creation of a Parks and Recreation District is currently in discussion as the most viable alternative to sustainability of our Parks and other facilities (such as the existing and/or replacement City Pool).

The Board is planning to outline for City Council the pros and cons of a Parks District, a vision of what may be prioritized and the estimated Mills along with a recommendation to the Council that we allow the public to make a decision by vote – let the public decide if they want to support a Parks District or not.

Proposal as shaping up through discussion so far:

- High School District becomes Parks and Rec. District Boundary, not entire County & not limited to City Boundary & residents alone
- Estimate of Mill Levy figures based on 16 mills per \$200k property (2017-2018 value) within High School District (work in progress)
- Board bylaws will need to change if District (based on H-S boundaries) is voted in –will need to comprise itself including members from all H-S communities and involve CC Commissioners
- Parks Board responsible for communication of proposal (to be put to vote) with all stakeholders
- Targeting May '19 ballot (if there is one...James checking) or Nov '19 ballot latest

ACTIONS & NEXT STEPS:

Neil - firming up list of stakeholders that was discussed

Anna – see if we can get onto the Sept 11 council agenda (for discussion) / agenda on 25th for action

Kelly – writing up introduction/Board recommendation of District packet to City Council
All Available Board Members – attend next council meeting when District is on agenda so we may actively participate in discussion and respond to feedback

Citizen Comment on Matters within Board Jurisdiction

None, no attendees

Announcements

None

Meeting Adjournment

- Meeting adjourned by Kelly at 7:00 p.m.
- Next scheduled monthly meeting is on Wednesday, **Sept 19, 2018**

_____ Kelly Heaton, Chairperson _____ Date

_____ Theresa Whistler, Secretary _____ Date

For supporting information see the following link: <http://cityofredlodge.net/departments/parks-board/>