



Meeting Minutes

December 19, 2018 / 5:30 p.m. at City Hall Council Chambers

Red Lodge Parks, Trees and Recreation Board

Call to order

Kelly Heaton, Chair, called a meeting of Red Lodge Parks, Trees and Recreation Board to order on Dec 19, 2018.

Roll Call

Name	Role	Present	Absent
Kelly Heaton	Chairperson		
Rue Freeman	Vice-Chairperson		
Theresa Whistler	Secretary		
Bryan Romeijn	City Representative		
Kevin Bonk	City Representative		
Anna Drew	Council Representative		
Carol Bloomer	City Representative		
James Caniglia (non-voting)	City Staff, Community Development Director		
Neil Matthews-Pennanen (non-voting)	City Staff, Assistant Planner		

Citizen Comment on Matters within Board Jurisdiction

None

Action Items:

Approval of consent agenda - Minutes from November 15, 2018 Meeting

Approval of consent agenda

Minutes November 15, 2018 meeting

Rue motioned to approve consent agenda

Anna seconded the motion

Board approved Nov. 15 meeting minutes (7 to 0)

Discussion Items

1. Any items removed from Consent Agenda – none

2. Financial Summary

No updates to report – City budget sheets being revised to categorize or flag Parks Budget items differently. In the past Parks items were mixed among various items and are not easily sorted.

3. Soccer Field – Updates

DEQ may not be able to fund the soccer fields/coal miner park project this coming Spring (2019). DEQs AML department is extremely pinched at this time due to a death among the group and that they must deal most immediately with a sink hole incident in a residential area in Butte. There are many unexpected higher priorities DEQ must respond to that also deplete their limited annual budget leaving less or no money for various planned projects such as the soccer field/soil capping project in Red Lodge. Otherwise and until DEQ can report on any impacts to project schedules, the Soccer User group continues meeting their deadlines for fundraising.

4. Master task list review

The master task-list was briefly reviewed to check for progress, action, completions expected by end of 2018.
Updates to line items captured within attached spreadsheet



Master Task List
12-19-18.xlsx

5. Parks & Recreation Maintenance District - discussion

James, Rue, Carol, Theresa attended the CC meeting to discuss the idea of a Parks District within Carbon County. Recommendation was to keep district within existing districts (of one kind or another) and to discuss the concept with Dept of Revenue to see what data and/or recommendations they may share.

Current proposal and idea to use the existing High School District as a match to a Parks District remains tight. James is working with Dept of Revenue to get a record of all potentially impacted properties by geocode to ensure an accurate legal description, no misses on communications or hearings, mailings, etc. He's aiming for a draft of the intent for a resolution by year end 2018.

Neil prepared a boundary map and shared at the meeting. It captures the High School Boundaries as a match to the proposed Parks District

The Board & City discussed need to create a presentation within next month or two in preparation for sharing with a listing of groups that would be most directly impacted. Everyone plans to begin lining up for mid/late Feb. and early March outreach and will ask to get onto roughly 8 agendas as a start (assuming presentation is prepared on time as planned)

6. Earth Day

Rue recommends we set a date for Earth Day other than where it falls (on Easter Weekend) this year. We all agreed to aim for April 27th and also to combine Arbor Day with Earth Day as is a common solution to the number of packed dates through our fair weather season.

7. RYLA Request

The Rotary Youth Leadership Academy (RYLA) is requesting a spot on the Jan. Parks Board agenda to present and discuss their proposal for a public water bottle station in Red Lodge.

Citizen Comment on Matters within Board Jurisdiction

None

Announcements

Trees Committee has several thank you cards for all to sign before leaving – mailing to volunteers

This is Kelly's last meeting on Parks Board and we're headed out to celebrate and thank her for her tremendous leadership as our Chair and for all years served!

Meeting Adjournment

- Meeting adjourned at 7:00 p.m.
- Next scheduled monthly meeting is on Wednesday, **January 16, 2019**

_____ Kelly Heaton, Chairperson _____ Date

_____ Theresa Whistler, Secretary _____ Date

For supporting information see the following link: <http://cityofredlodge.net/departments/parks-board/>