



Meeting Minutes

November 15, 2018 / 5:30 p.m. at City Hall Council Chambers

Red Lodge Parks, Trees and Recreation Board

Call to order

Rue Freeman, Vice-Chair, called a meeting of Red Lodge Parks, Trees and Recreation Board to order on Nov 15, 2018.

Roll Call

Name	Role	Present	Absent
Kelly Heaton	Chairperson		
Rue Freeman	Vice-Chairperson		
Theresa Whistler	Secretary		
Bryan Romeijn	City Representative		
Kevin Bonk	City Representative		
Anna Drew	Council Representative		
Carol Bloomer	City Representative		
James Caniglia (non-voting)	City Staff, Community Development Director		
Neil Matthews Pennanen (non-voting)	City Staff, Assistant Planner		

Citizen Comment on Matters within Board Jurisdiction

None, public present is related to RL Ice and/or Lions Park Light/Pole replacement (on agenda)

Approval of consent agenda

Minutes October 17, 2018 meeting

Kevin motioned to approve consent agenda

Carol seconded the motion

Board approved Oct. 17 meeting minutes (5 to 0)

Discussion Items

1. **Any items removed from Consent Agenda** – none

2. **Financial Summary**

No updates to report

3. **Red Lodge Ice request for lighting (ACTION)**

Board and community members (Kevin Owen for Beartooth Elec., Andy for RL Ice, Kathryn Eklynd for Sustainability) shared plans and status of lighting within Lions Park, the condition of the poles (4), and the plan to replace with 6 new poles, LED directional lighting surrounding the ice rink area.

Q&A, points made:

- 3 of 4 light poles in Lions around ice rink area are rotten and are a liability to the City (City owned, not NWE)
- Present lighting is a blight to neighbors (non-directed and casting large unnecessary light pollution) and is very poor lighting for ice rink area (very low lumens, high energy cost to city)
- Replacement fits with Energy Conservation Plan that was approved by City and to be integrated with revised Growth Plan policies (saving City money by reducing energy consumption)

- New lighting is focused and directional (downcast onto ice area only), is configurable and may be manually turned on/off according to time/user needed (certainly not left on all night), serves 4x more lumens, 25' off ground (no higher than existing high pressure sodium lights)
- Timer will be mounted near electric box in park (future adjustments following observations & feedback from 2019 season)
- Public works already on board and approves plan starting w/ Beartooth Elec. putting in new poles coming weekend as they've volunteered

Theresa motioned to approve plan for 6 new lights/poles in Lions at RL Ice area as proposed

Bryan seconded the motion

Board approved Pole/light plan (5 to 0)

4. Soccer Field – Updates

User group is still working on Capital Campaign/Plan that will be reviewed by City, State and Fed. oversight before granting ATP (approval to proceed). A number of proposed fundraisers that was documented and reviewed by Parks Board this eve, though Soccer MOU representatives were not present. The Soccer group was meeting at this same time to continue brainstorming fundraising ideas and campaign plans. They asked for Parks Board feedback on draft ideas.

Board points made:

- Donor posts: not sure about posts along stairs, but anticipate some type of railing to help people up steps, not recommended
- Donor bricks: larger pavers and/or poured cement may be better w/ some type of stone or pavers inlaid – concern is using smaller bricks and shifting, settling of steppers through time...need to be larger/heavier/stable
- Benches, Picnic tables and Donor Board or score board or field sign are great ideas
- Field Naming (each) could be tricky but why not if group can find a significant donor – agree it would need to be a large portion of capital cost. Need to make sure City agrees with chosen Naming if offered

Kevin is planning on taking feedback from Board to user group

5. Master task list review

The master task-list was briefly reviewed to check for progress, action, completions

Updates to line items captured within attached spreadsheet



Master Task List
11-15-18.xlsx

6. Parks & Recreation Maintenance District - discussion

James has asked for this item to be added to the County Commissioners agenda of Nov 26. He'll share the same materials presented to City Council. The support of the Parks Board is sought – please attend if possible (9:00 a.m. at the County Offices)

Citizen Comment on Matters within Board Jurisdiction

None

Announcements

Very inexpensive pvc post/cap replacements for Moose Trails playground were found and if ordered, Bryan offered to put them on. 8 had been damaged and removed.

NEXT STEPS:

Attend the CC meeting Nov 26 if possible

Meeting Adjournment

- Meeting adjourned at 7:00 p.m.
- Next scheduled monthly meeting is on Wednesday, **December 19, 2018**

_____ Kelly Heaton, Chairperson _____ Date

_____ Theresa Whistler, Secretary _____ Date

For supporting information see the following link: <http://cityofredlodge.net/departments/parks-board/>