



Meeting Minutes

January 17th, 2018 / 5:30 p.m. at City Hall Council Chambers

Red Lodge Parks, Trees and Recreation Board

Call to order

Kelly Heaton, Chairperson, called a meeting of Red Lodge Parks, Trees and Rec. Board to order on Jan. 17, 2018.

Role Call

Name	Role	Present	Absent
Kelly Heaton	Chairperson		
Rue Freeman	Vice-Chairperson		
Theresa Whistler	Secretary, City Rep.		
Bryan Romeijn	City Representative		
Kevin Bonk	City Representative		
Vacant	Council Representative		
Vacant	City Representative		
James Caniglia	City Staff, Planner		

Citizen Comment on Matters within Board Jurisdiction

Mike Keys, with interest in Red Lodge ice hockey commented

- Matter: things going on with the ice rink and offered to be involved or provide input for the community that currently uses the existing ice rink in Lions Park
- Item #7 on the agenda covers this so Mike in agreement to wait for discussion and Board moving item 7 to the top

Approval of consent agenda

1. Minutes from December 18, 2017 Meeting - DRAFT was emailed earlier by Kevin B.
2. Trails Committee Report - no report
3. Recreation Facilities & Regulations Committee Report - no report
4. Trees Committee Report - no report

Motion to Approve consent agenda items made by Rue, seconded by Kevin

Motion Approved 5 to 0

Discussion items

1. Pool Study/SMURF group – update, MOU and plan moving forward

Martha Brown provided overview

- Corey, James, Martha, Corey, Al Bloomer have been meeting for a couple years in each their roles for the pool study
- Al Bloomer group could help with fundraising
- Al's group is asking for support from city regarding further exploration about location, purpose and maintenance plan (what option?) before there is any direction or action on fundraising

Kelly – at last City council meeting there was push back regarding the MOU - there was concern about the MOU and moving ahead without further input from the City and community.

- City can terminate the MOU with 30 days notice
- Intent of Pool/SMURF group is to continue surveying the community, to explore what the community wants and is willing to pay for

James - Forum anticipated in Fall w/ Public for the purpose of discussing issues regarding City finances holistically before placing priority on pool vs. multi-use facility in relation to other projects (SID, Streets District, Cemetery District, Public Safety District, etc.) – what are the City’s priorities?

MOU describes how we move together with exploration; it is not permission to implement any of the pool options described.

Mike K. – very high confidence that Al B. can raise money (proven track record)

- Issue is cost to Cities and the cost to maintain (if indoor)
- Parks Board clarified to Mike there is no option of an indoor pool
- Found growth of user base through adults joining – tremendous help with support
 - Confident hockey user group could raise money for the cover (cover is hockey groups highest priority so they can lengthen the season)
 - Prefers site in Lyons park where it is and could be improved by adding covering, lighting, and a cooling system (Farmers market could also benefit on rainy days)
 - Skating rink brings people to Red Lodge and is a positive attraction
 - What can be done to bring lighting over the ice rink where it is?
 - Proposal for lighting design to Parks Board (pricing, design, fundraising possibilities, etc.)
 - All lighting has to be “full down/cast down”
 - Board recommends talking with Al B. directly about the hockey user group and their ideas specifically

ACTIONS:

1. Parks Board special projects committee will work up a clarification to help level concerns about operating budget for pool and decisions we face, state of discovery with MOU in place
2. Kelly - sending out final copy of Pool study to everyone on Parks Board

2. **Any items removed from Consent Agenda** – none reported

3. **Election of Officers – as was discussed at Dec. 18 Board meeting**

- Kelly Heaton as Chair
- Rue Freeman as Vice Chair
- Theresa Whistler as Secretary

Motion approved 5 to 0

Committee appointments – will be revisited once we have the two board vacancies filled, but for now, committees resourced as below.

Rue proposed a separate committee for the involvement of the whole board because of the complexity of particular projects such as the pool/SMURF. Kelly suggested we consider a more generic name for the

committee that helps to manage any number of larger, complex projects through time (likely to involve the whole board). All were in agreement to establish a new committee for “special projects”

Trees Committee: Theresa/Rue

Recreation Facilities Committee: Kevin/Kelly/Rue

Trails Committee: Bryan/

Special Projects Committee: Kelly, Rue, Bryan, Kevin, Theresa, _____, _____

4. Vacant Board seat

- James posted again via City Google docs, CCNews published notice
- Applications due Feb 6
- City council and/or Mayor will make decision as stated in bylaws

5. Financial Summary – no changes

6. Skate Park – updates

Bryan – talked to Aukema and is proposing 2 new ramps for replacement (to address safety issues) ~ \$1000 each to improve and fix others (plus misc. materials for other repairs/labor on site)

Plan:

- Bryan will work with James Caniglia to purchase materials needed
- Using pressure treated wood
- Aukema builds the ramps in the Aukema shop
- February installation at park (weather permitting),
- Pulling rotted ramps out and disposing
- Kevin Aukema is on board to help Bryan with above plan

Kevin Bonk motioned to allocate \$2,500 in park budget/Park User Group Assistance funds to get this maintenance work done, Rue seconds it

Approved 5 to 0

7. Strategic Plan – master task list

- Goal set by Kelly for Board is to create a master task list (as stated in Strategic Plan)
- Need to work on getting items onto the calendar
- Draft of master list to be reviewed at next board meeting (Feb. 21)

ACTION – Each board member send individual task list to Kelly by Feb 2nd

Citizen Comment on Matters within Board Jurisdiction

None additional

Announcements

Rue – Girls in Motion – all girls in Carbon County eligible to apply and want to be able to provide monetary support for girls that want to participate

- fundraising event anticipated (registration, T-shirts, etc.)
- Permit would be required (\$100) and insurance would be covered under RLCF
- Current budget is \$600 (to fund the fundraising event)

ACTION – James looking into policy of taking Donations at park vs. taking money so Rue can find out what options there are for organizing the event

Meeting Adjournment

- Meeting adjourned by Kelly at 7:35 p.m.
- Next Meeting is on Wednesday, Feb. 21, 2018

For supporting information see the following link: <http://cityofredlodge.net/departments/parks-board/>

Secretary, Theresa Whistler

Date of approval

Parks Board Contact List – 2018			
Name	Phone number(s)	Term End Date	e-mail address
Kelly Heaton, Chair, City Representative	Mobile: 406-270-4527	Dec. 2018	Kellyheaton22@gmail.com
Rue Freeman, Vice Chair, City Representative	Mobile: 520-270-1906	Dec. 2018	ruesharp@gmail.com
Kevin Bonk, City Representative		Dec. 2020	bonks@bresnan.net
Bryan Romeijn, City Representative	Mobile: 406-446-2927	Dec. 2019	bryanromeijn@hotmail.com
Vacant, Council Representative			
Theresa Whistler, Secretary, City Representative	Mobile: 908-872-5596	Dec. 2019	theresawhistler@gmail.com
Vacant, City Representative			
William Larson (Mayor)	406-446-1606 Ext. 115		mayor@cityofredlodge.com
Loni Hanson (City Clerk)	406-446-1606, ext. 111		cityclerk@cityofredlodge.com
Jim Bushnell (Director of Public Works)	Mobile: 446-1681 425-9557		rlpworks@qwestoffice.net
Vacant (Community Development Director)			cdd@cityofredlodge.com
James Caniglia (Planner)	406-446-0196, ext. 117		jcaniglia@cityofredlodge.com

COMMITTEES

Trees Committee: Theresa/Rue

- Accounting, oversight and grant assistance
- Update tree management plan for the City
- Coordinate with Tree City USA, Arbor Day projects and tree inventory

Recreation Facilities Committee: Kevin/Kelly/Rue

- Coordination with recreational associations and other user groups who use City parks
- Maintain relations with civic organizations who help maintain parks
- Oversight of Parks Board accounting
- Review of facilities funding requests
- Future recreational planning and effects of adjacent development to parks
- Weed issues in parks

Trails Committee: Bryan/

- Coordinate trail funding and development
- Weeds along trails
- Grant assistance
- Trail easement and agreements

Special Projects Committee: Board