



Meeting Minutes

January 16, 2019 / 5:30 p.m. at City Hall Council Chambers

Red Lodge Parks, Trees and Recreation Board

Call to order

Rue Freeman, Vice-Chair, called a meeting of Red Lodge Parks, Trees and Recreation Board to order on Jan 16, 2019.

Roll Call

Name	Role	Present	Absent
Anna Drew	Chairperson		
Rue Freeman	Vice-Chairperson		
Theresa Whistler	Secretary		
Bryan Romeijn	City Representative		
Kevin Bonk	City Representative		
Rob Weamer	Council Representative		
Carol Bloomer	City Representative		
James Caniglia (non-voting)	City Staff, Community Development Director		
Neil Matthews-Pennanen (non-voting)	City Staff, Assistant Planner		

Citizen Comment on Matters within Board Jurisdiction

None

Action Items:

Approval of consent agenda - Minutes from December 19, 2018 Meeting

Approval of consent agenda

Carol motioned to approve consent agenda

Kevin seconded the motion

Board approved Dec. 19 '18 meeting minutes (6 to 0)

Discussion Items

1. **Any items removed from Consent Agenda** – none

2. **Election of Officers**

Anna Drew – New Chairperson

Rue remains – Remains Vice-Chair

Theresa Whistler – remains Secretary

Sub-committees - Consolidating Trails with Recreation and Facilities into one committee since there isn't much action on trails.

- Trails, Recreation and Facilities Committee: Bryan, Kevin, Anna and Rob Weamer.
- Tree Committee: Carol joining Tree Committee with Rue and Theresa
- Special Projects (including Parks & Rec. District Proposal/Investigation): Full Board

3. **Financial Summary** - No updates to report at this time

4. **RYLA Request**

Three Rotary Youth Leadership Academy (RYLA) attendees (Sophomores at RLHS) presented their proposal for a public water bottle station at Pride Park in Red Lodge. The RYLA team plans to continue fine-tuning the proposal and seeking answers posed by Public Works (Brian Hanna) during the presentation.

- Filter indicators are used to status the health of the water
- Green team at high school will check up on it regularly and will replace filters
- No electrical device needed to keep from freezing up or to cool
- Who will pay for the water?
 - Prerogative offered 500 toward the station
 - City will pay for the water usage itself
- Public works will install the meter for the station in pride park – rolled into irrigation, but would need to be on a separate feed from existing single location at intersection of corner of Flashes building (for Park irrigation) and the new fountain.
- Need to investigate checklist DEQ/EPA and City Permitting – (Brian can work w/ team on list)
- Said to be Vandal proof? What’s the meaning and what about the fountain makes it vandal proof?

5. **Soccer Field – Updates (Beth Graham)**

General Updates/Points of Discussion -

- AML project manager yanked
- May start in May (300K is there and ready to go)
- Belt Water pollution project may cause a postponement
- NOT a cancellation of the project – State DEQ prefers that field is capped with 18” either way (still requires federal approval to move ahead)
- Fundraising is the remaining big push (60K between now and April – at 10% right now)
- Working on a grant application to cover irrigation system
- Seeking private donations (launching marketing/funding campaign w/ RLACF next week or so)
- Gathering estimate on electric between well and irrigation system (from Kevin White)
- Has bid from Steiner for fertilization, top soil seeding, field prep, install irrigation ~115k – they’ve been working to reduce this price down from ~150k
- Playing fields will be mowed by soccer user group
- Public Works will continue mowing hillside and may need to pick up mowing flat field apart from the playing fields (or at least field surroundings in general)

Ask of Parks Board – to provide a checklist of things that need to be done at the Parks in relation to MOU groups – this would be helpful

Fundraising ideas –

- still favoring brick idea – no changes to size yet in response to last feedback from PB
- landing pad at top of stairway – could grow through time
- Recognition on Signage at Park (for Donors)

Ask to Parks Board – to recommend how many benches would be ideal along the field sidelines

6. **Earth Day/Arbor Day**

Tree Committee met to discuss high level plans:

- Neil had submitted the application to DNRC early (awarded first come/first serve with limited \$s)
- Still planning to host arbor day activities during Earth Day (tree planting included if weather favorable). If not, will need to schedule planting event for another day/another public event).
- Ruled out handing out saplings for planting this early in year
- Will get input from Public Works on proposed locations ahead of finalizing planting plans

- Possible tree locations to consider:
 - Evergreens along S, SW, W sides of ice-skate rink in Lions
 - Wherever we need storm-water off-sets or remediation
 - School grounds

7. Master task list review

The master task-list was briefly reviewed to check for progress, action, completions expected for 2019. Updates to line items captured within attached spreadsheet



Master Task List
1-16-19.xlsx

8. Parks & Recreation Maintenance District - discussion

- Anna and Neil met with BFCF to share info about proposed District
- Targeting May for an opening on the forum agenda
- Continuing to look to other groups or organizations that may help with the communication/conversation and/or alternatives to a district
- Brian H. raised questions about the City maintaining control of the Parks Budget and maintaining the parks and pool if the County becomes responsible for the budget expenditures (if Parks & Rec. District is formed and voted acceptable).
- Jeff D. mentioned Land Water Conservation Fund through Grants is a potential alternative to a district if it's available – City would have to have 50% of funds ready to match this grant but budget is inadequate to match any grants
- Conservation Easements to maintain open space could be investigated

Forum can host Parks Board topic, but Parks Board needs to take the lead – first Friday of each month at Carbon Fork

Trails, Recreation & Facilities Sub-committee should meet before next Beartooth Front Community Forum (Friday, Feb 1 noon meeting at Carbon Fork)

Board plans to move ahead with presentations of proposed Parks & Rec. District for purposes of driving the conversation about Parks Maintenance with the community and to determine any improvements to the proposal and/or other ideas about HOW to support Parks in RL without a budget.

Citizen Comment on Matters within Board Jurisdiction

None

Announcements

Meeting Adjournment

- Meeting adjourned at 7:00 p.m.
- Next scheduled monthly meeting is on Wednesday, **February 20th, 2019**

_____ Anna Drew, Chairperson _____ Date

_____ Theresa Whistler, Secretary _____ Date

For supporting information see the following link: <http://cityofredlodge.net/departments/parks-board/>