

**Red Lodge Parks, Trees and Recreation Board  
Minutes, September 21, 2016  
Location: City Hall**

**Agenda Items**

**Meeting Called to Order – Roll Call**

Dan Seifert, Chair, called the meeting to order at 5:33 p.m.

Members present: Dan Seifert, Bob Matter, Bill Foisy, Rue Freeman, Corey Thompson.

Members absent: Paul Otsu, Kelly Heaton.

Staff Present: James Caniglia.

**Citizen Comment on Matters Within Board Jurisdiction**

None.

**Consent Agenda**

Bob moved that the minutes for the August 17, 2016 meeting, the Trees Committee report and the Recreational Facilities and Regulations Committee report be approved. The motion was seconded by Corey and passed on a voice vote.

**Items Removed From Consent Agenda**

Concerning trails, it was announced that a workday for the Nichols Creek Trail would be held on Saturday, September 24<sup>th</sup>. Bill noted that recommendations would be forthcoming for signage for the Highway 78 multi-use path per Dan's research on authorized signing.

Bob moved that the Montana Conservation Corps (MCC) be used for City related trail work either the week of October 3<sup>rd</sup> or October 10<sup>th</sup>, and if not enough work could be identified that the BRTA be requested to fund the remaining time for other trail work under BRTA supervision. The motion was seconded by Dan and passed on a voice vote. James, Dan, Corey and Bill will coordinate the work to be done by the MCC, concentrating on the south end of Rotary Park and at Creekside Park.

Concerning the staff report, James distributed a list of parks maintenance needs through June 30, 2017 to be completed predominantly by the Parks Board contractor Mike Taylor. The list includes some activities identified by James and Rue on a walk through the parks. Bob recommended that the burn pile on the south end of the Airport Trail be added to the list. Dan recommended that the tasks be formatted in a table and include information to note when a task has been completed. Bill announced that woodchips would be spread at Moose Trails Playground on Monday, September 26<sup>th</sup>, 10:00 a.m. and that volunteers are needed.

### **Financial Summary**

Bill distributed the summary of Parks Board expenditures from July 1 – September 30, 2016. Expenditures to date total \$13,358.37, with most attributable to trail maintenance, parks maintenance contractor, the urban forestry tree program and surveying. Bob asked if more funds would be expended for surveying; James noted yes for Creekside Park, Dan noted the need to survey Diamond C Corner Park given the proposed trail extension from the Wellness Trail, and Bill noted the needed for surveying of City rights-of-way including Daly Avenue along Rock Creek.

Dan announced that the Council had passed a resolution dedicating Coal Miners Park. The dedication of Creekside Park and Lions Park will be next, awaiting final survey and legal notices. Rue emphasized that the parks dedication should be completed before survey work is conducted on City rights-of-way.

### **By-Laws Revisions**

James and Dan are to distribute an updated amended version of the bylaws dated September 2016 for distribution to the Board for consideration for adoption at the October meeting.

### **Active Transportation Plan (ATP– Draft Review**

The Board discussed comments concerning the draft report for the Active Transportation Plan. Sue Foisy recommended that the ATP be used as a resource document rather than as a mandate for the expenditure or obligation of funds for capital projects where funding resources may not be readily available on a timely basis.

Bob made a motion that Dan, Bill and Kelly summarize comments by October 2<sup>nd</sup> for submittal to James for review by the ATP Steering Committee. Bill seconded the motion that passed on a voice vote. The draft ATP will then be reviewed by the Planning Board for recommendation to Council and incorporation in the Growth Policy.

### **User Group Funding Request – Geo-Tech Study at Coal Miners Park**

The Board reviewed an engineering services proposal from Great West Engineering for a feasibility analysis for constructing soccer fields on the upper Coal Miners Park. This proposal is based on a request from Red Lodge Youth Soccer for funding to conduct an analysis to determine if any environmental constraints may exist that preclude the successful design of a soccer facility.

Great West Engineering proposes to dig test pits to determine the depth of cover over the waste and to classify the waste types as well as to review the existing geotechnical reports and data to compare the findings of the fieldwork to the data contained in the existing reports. There was disagreement among Board members as to which task should be conducted first.

Bob made a motion that \$4,500 be authorized under the budget line item for park user group project assistance. Rue seconded the motion. The vote passed on a vote of three

aye (Bob, Corey and Bill) to two no (Rue, Dan). The concerns of the Board will be provided to the contractor.

**Rules for the use of City Parks**

No activity was reported on this task. The Board previously reviewed rules for the use of parks from other communities and it was agreed that a Survey Monkey questionnaire would be developed for the purpose of obtaining feedback on issues and problems with the use of parks that may need to be addressed as authorized under the responsibilities of Ordinance 918, Parks, Trees and Recreation Board.

**Citizen Comment on Matters Within Board Jurisdiction**

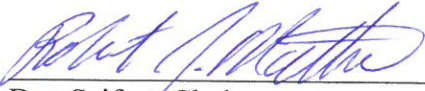
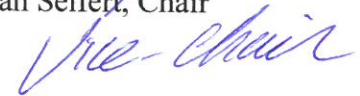
None.

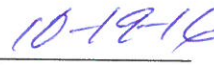
**Next Meeting/Adjourn**

The next meeting of the Parks Board is scheduled for October 19, 2016. The September 21, 2016 meeting was adjourned at 7:03 p.m.

Minutes prepared by William R. Foisy, Secretary

Certification of minutes approved by the Board:

  
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Dan Seifert, Chair  


  
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Date