

# **RESOLUTION No. 3461**

## **A RESOLUTION TO AMEND CITY RULES OF PROCEDURE PART IV AGENDA SECTION 1**

**WHEREAS**, the City of Red Lodge adopted City Rules of Procedure on November 30, 2015; and

**WHEREAS**, the Mayor desires to amend PART IV AGENDA SECTION 1 to allow committees and council members more time to submit reports, communications, ordinances, resolutions, contracts or other matters to the council for discussion or action at the next meeting; and

**WHEREAS**, the current City Rules of Procedure provides that reports, communications, ordinances, resolutions, contracts and other matters shall be submitted to the Clerk by 12 o'clock noon the Thursday immediately preceding the meeting; and

**WHEREAS**, the Mayor desires to modify the date for submission to the Clerk by 10:00 a.m. on Friday immediately preceding the meeting and that committee agendas be submitted to the Clerk by 3:00 p.m. on Friday;

**NOW THEREFORE BE IT RESOLVED** by the City Council:

1. That PART IV AGENDA SECTION 1 shall be amended to read as follows:

All reports, communications, ordinances, resolutions, contracts or other matters be submitted to the council for consideration, discussion or action at the next regular meeting shall be submitted to the Clerk by 10:00 a.m. on the Friday immediately preceding that meeting.

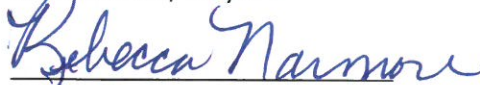
The Mayor may approve late submissions when deemed to be in the City's best interest by delivering the same to the Clerk of Council. The Mayor shall immediately arrange a list of such matters according to the order of business specified here, and provide each member of the council with a copy of the same not later than one working day immediately preceding the Council meeting.

Committee Agendas shall be submitted to the Clerk by 3:00 p.m. on the Friday immediately preceding the next regular meeting.


**PASSED AND APPROVED** BY THE RED LODGE CITY COUNCIL on this 23<sup>rd</sup> day of January, 2018.

City of Red Lodge:

  
\_\_\_\_\_  
William Larson, Mayor

  
\_\_\_\_\_  
Rebecca Narmore, City Attorney

Attest:

  
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Loni Hanson, City Clerk