

January 14, 2014

The Red Lodge City Council met in regular session on January 14, 2014 at 7:00 p.m. The meeting was called to order by Mayor Williams followed by the Pledge of Allegiance to the Flag.

Mayor Williams was given the Oath of Office by Judge Muth the morning of January 2, 2014. Mayor Williams gave the Oath of Office to Martha Brown – Ward One, Maryvette Labrie – Ward Two and Glory Mahan – Ward Three, before roll call was taken at this meeting. This was done very nicely and afterwards the three elected officials took their seats at the Council table.

**ROLL CALL OF OFFICERS** Present: Mayor Williams, Aldermen Foisy, Mahan, Larson, Labrie, Schoenike and Brown. Absent: None.

**DEPARTMENT HEAD ATTENDANCE:** Community Development Director – Forrest Sanderson, City Clerk – Debbie Tomicich, Ambulance Director – Aaron McDowell, Public Works – Jim Bushnell.

**MINUTES OF BOARD OF ADJUSTMENTS NOVEMBER 26** Motion by Mahan, second by Schoenike to approve the minutes of the Board of Adjustments held on November 26, 2013 as submitted. On roll call vote all Aldermen present voted “Aye.” Motion carried.

**MINUTES OF NOVEMBER 26** Motion by Mahan, second by Labrie to approve the minutes of November 26, 2013 as submitted. On roll call vote all Aldermen present voted “Aye.” Motion carried.

**CLAIMS AGAINST THE CITY** Motion by Labrie, second by Larson that claims against the City totaling \$131,528.92, approved by the Auditing Committee, be paid and warrants drawn on their respective funds in payment. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Labrie pointed out some specific claims that were submitted to the City this month. One was for Red Lodge Mountain for \$7402 for the TBID advertising. Joseph Eve submitted a claim for the auditing they are doing for the City for \$5500 and Map Murals submitted a claim for \$5225 for GIS mapping and this is a MLIA grant that has been received.

**OFFICERS REPORTS** The officer’s reports were presented to the Council for their review.

**COMMENTS FROM PUBLIC REGARDING AGENDA ITEMS** None

**SPECIAL COMMITTEES – TBID Committee** Larson reported that the TBID Committee met on January 10, 2014 and he said the committee is trying for the CVB status with the State. Larson said this status would give more funding for advertising. CVB stands for Convention Visitors Bureau. He said this is determined by taking a two year period of time and determining the State tax collected and if it meets the criteria Red Lodge would become a CVB. Larson asked if these CVB funds are received who would administer them? Larson said that this will need to be investigated if the status is achieved. Sanderson said he is meeting with the TBID Committee to discuss such questions.

**Parks Board** Foisy gave the Council a Parks Board review. The primary activity at the current time is the Comprehensive Parks System Improvement Plan. Public meetings are being conducted and the contractor has largely completed individual interviews with 22 user groups identified by the Parks Board. These interviews help with identifying and prioritizing needs of the current park system.

Foisy said he is doing a detailed monthly financial report to the Parks Board so they can compare expenditures

with the Parks Board budgeted line items.

Foisy said he attended a training session in Bozeman on January 9th that was sponsored by Montana State Parks concerning the 2014 Recreational Trails Program Grants. Project eligibility includes, in general, development, maintenance and rehabilitation work on urban, rural and backcountry trails; planning and construction of community trails; and a variety of stewardship programs. Applications are due by March 1, 2014. The Board has nothing on the table at the present time for these grant applications. The Parks Board will continue working on this however and will keep the Council informed.

**Library Board** Larson told the Council that the new shelving and desks are all installed in the library. He said they are discussing one policy at each meeting and he has found this to be very interesting.

**STANDING COMMITTEES – ADMINISTRATION – Elect Council President** Motion by Labrie, second by Larson to elect Michael Schoenike as Council President. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Mahan said she feels it is very prudent for the Council to have a young person represent the Council as President.

**Council Committee Assignments – Administration – Foisy, Labrie and Larson**

Land Use and Planning – Brown, Labrie and Schoenike

Police and Emergency Services – Brown, Larson and Mahan

Public Work – Foisy, Mahan and Schoenike

Schoenike said that each committee should elect their own chairperson and then let the rest of the Council know who the presiding chair will be.

Motion by Schoenike, second by Labrie to accept these committee assignments. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Schoenike said that based on discussions held he would like the Council to consider some possible Ad Hoc Committees such as technology to help the Mayor look at ways the City can use technology more efficiently and public communication to look at additional ways to better communicate with the general public.

**Department Head Appointments** Mayor Williams said that Chief Pringle will be retiring February 28 and he would like to make the appointment of Police Chief Pringle as the Chief until his retirement.

Motion by Mahan, second by Labrie to concur with the Mayor’s appointment of Richard Pringle as Police Chief. On roll vote those in favor: Aldermen Foisy, Mahan, Labrie and Brown. Those opposed: Aldermen Larson and Schoenike. Motion carried.

Motion by Labrie, second by Mahan to concur with the Mayor’s appointment of Forrest Sanderson as the Community Development Director. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Motion by Labrie, second by Mahan to concur with the Mayor’s appointment of Debbie Tomicich as the City Clerk/Treasurer. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Motion by Labrie, second by Larson to concur with the Mayor's appointment of Jodie Moore as the Librarian. On roll call vote all Aldermen present voted "Aye." Motion carried.

Motion by Labrie, second by Mahan to concur with the Mayor's appointment of Tom Kuntz as Fire Chief. On roll call vote all Aldermen present voted "Aye." Motion carried.

Motion by Mahan, second by Labrie to concur with the Mayor's appointment of Jim Bushnell as Public Works Director. On roll call vote those in favor: Aldermen Foisy, Mahan, Labrie, Schoenike and Brown. Those opposed: Alderman Larson. Motion carried. Mayor Williams said this appointment is contingent upon an appropriate agreement being worked out between Bushnell and the City. Schoenike asked if the City is moving new department heads to a contract basis and Mayor Williams told him this is correct. The probationary period for this appointment will be six months for internal appointments and one year for external appointments.

Motion by Mahan, second by Labrie to concur with the Mayor's appointment of Aaron McDowell as the Ambulance Director. On roll call vote all Aldermen present voted "Aye." Motion carried.

**Reappoint City Judge – Four Year Term – Steven Muth** Motion by Labrie, second by Larson to concur with the Mayor's reappointment of Steven Muth as the City Judge for a four year term. On roll call vote all Aldermen present voted "Aye." Motion carried.

**Use of City Owned Land – Airport Property – Beartooth Rally** Motion by Labrie, second by Larson to approve the use of City owned land for July 17 – 21, 2014 for Bone Daddy's Custom Cycle. On roll call vote all Aldermen present voted "Aye." Motion carried.

Labrie said this is for the area between the rodeo grounds and Highway 78 and will be used for camping during the Beartooth Rally. Tim Buckstead said this is the 20<sup>th</sup> year of the rally and that everything will be the same as it has been in the past years. McDowell said he will have extra staff on hand in case they are needed during this event but that everything will be taken care of.

**Mayor Memo – Work Items for Council** Mayor Williams has given the Council a list of items that will be addressed in the upcoming months by the various committees.

**POLICE AND EMERGENCY SERVICES** None

**LAND USE AND PLANNING – Planning Board Appointments 2014-2016 Term** Sanderson said that in March the Mayoral appointments of Dan Gainer and Leon Odeggard will be expiring. Polly Richter's appointment by the Council will also be expiring in March. These are two year appointments and they have all been noticed in the newspaper.

The Planning Board does the heavy work for the Council on items like reviewing development applications, preparing the Growth Policy, zoning regulations, subdivision regulations, floodplain regulations and the Board is receiving a special tasking from the Mayor to deal with the cemetery issues. This will be the work on cemetery taxing and maintenance issues so the trust fund can be used to do necessary work.

**Resolution No. 3365 – MLIA Grant – Spending Authority for Planning  
BUDGETARY AUTHORITY RESOLUTION  
RESOLUTION NO. 3365**

**WHEREAS**, the City of Red Lodge received grant funds from the Montana Land Information Grant given by the Montana State Library in the amount of \$11,400 for FY 2014 for use to standardize its local GIS data, integrate this data with a new base map and make this base map and local GIS data more accessible via AGOL; and

**WHEREAS**, cities may appropriate federal or state money received during the fiscal year by formal resolution.

**NOW THEREFORE BE IT RESOLVED** that the City Council hereby appropriates the sum of \$11,400 and directs the City Clerk to allocate said amount to the following programs and objects.

<u>Revenue Code</u>		<u>Amount</u>
1000-334065	Land Information Grant	\$11,400

  

<u>Expenditure Code</u>	<u>Object of Expense</u>	<u>Amount</u>
1000-411040-397	Contracted Services	\$13,400*

Includes the \$2,000 in hard match required by the grant.

**BE IT FURTHER RESOLVED** that the above appropriation shall become effective on January 14, 2014.

Motion by Schoenike, second by Mahan to approve Resolution No. 3365, a budgetary authority resolution. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Schoenike told the Council that this resolution was to bring in funds that have been received from a State Library MLIA Grant. These funds were received after the budget document had been adopted.

**PUBLIC WORKS – Agreement with Carbon County Airport Road Construction** Mayor Williams told the Council that when he attended a Commissioners meeting held on January 2 they did not approve moving forward with the Carbon County Airport Road Construction Project. The Mayor said he has since spoken with Commissioner Prinkki and they feel they have found a way to resolve the issues. Prinkki said he will work with the other two Commissioners to get this project done. He said the expense to the County is approximately \$6000 to \$7000 in labor and equipment to help the City get this project completed.

Foisy thanked Commissioner Prinkki to all the help he will be giving the Council on this project.

**TSEP Grant Award** Sanderson pointed out to the Council that the TSEP Grant received was ranked number one in the State. Foisy wrote the document and did a very good job. The City will now have \$40,000 to do the necessary CIP.

Foisy said the County received funding also to do their needed Growth Policy.

**CITIZEN REPORT** Colleen Stevenson, chairman of the Police Commission, reported to the Council that there is a scheduled Commission meeting to be held Thursday, January 16, 2014 at 2:00 p.m. at the Elks Club. She invited all to attend if they would like.

Stevenson said she is very interested in helping on the Ad Hoc Committee regarding the website if the committee is put together.

**CORRESPONDENCE** MMIA and Montana State University will be holding training for Councils and Mayors in Laurel on February 6, 2014.

Sanderson spoke to other correspondence that was in the packet.

**MISCELLANEOUS** Mahan reminded all that there will be a complimentary Veterans dinner held at the Elks Club on January 20, 2014 at 6:00 p.m. All vets and family are welcomed.

Mahan said a Tribute to Mayor Roat was held on January 11, 2014 and a key to the City was presented to him for his years of service to the City. It was a very large and nice gathering.

Meeting adjourned at 7:55 p.m.

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Mayor

ATTEST:

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City Clerk