

July 10, 2012

The Red Lodge City Council met in regular session on July 10, 2012, at 7:00 p.m. The meeting was called to order by Mayor Roat followed by the Pledge of Allegiance to the Flag.

ROLL CALL OF OFFICERS Present: Mayor Roat, Aldermen Mahan, Richter, Labrie, Schoenike and Williams. Absent: Alderman Kampfe.

DEPARTMENT HEAD ATTENDANCE: Community Development Director – Forrest Sanderson and City Clerk – Debbie Tomicich.

CLAIMS AGAINST THE CITY Motion by Labrie, second by Williams that claims against the City totaling \$121,380.75 approved by the Auditing Committee, be paid and warrants drawn on their respective funds in payment. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Labrie told the Council that included in the claims was one from Red Rooster Ranch Spraying for \$14,375.38 for chemicals and weed spraying of City property. A new pump and supplies was also purchased for the cemetery from Jim Electric Service for \$2,291.

OFFICERS REPORTS The officer’s reports were presented to the Council for their review.

COMMENTS FROM PUBLIC REGARDING AGENDA ITEMS None

SPECIAL COMMITTEES – Parks Board – Summary of Strategic Plan Tom Kohley spoke to the results of a Strategic Plan that was done last year by the Parks Board. A consultant was hired to do this. The purpose of the strategic plan is to give focus to the work of the Red Lodge Parks Board over the next several years. It also identifies a number of challenges and roadblocks that limit the efficiency and effectiveness of the Parks Board efforts and develops solutions and actions to correct these problem areas. Kohley said the Parks Board has crafted a Mission Statement.

Kohley said the Parks Board is more than just an advisory Board to the Council. They do a lot of inventorying and monitoring of assets. This is playgrounds, fields, parks, trees and trails. Kohley said the Board also has important relationships with a relatively large number of other entities such as the City Council, the Public

Works Department, the Planning Board, the Planning Department, the City Clerk, the Community Service Group, volunteers, the public, Montana DNRC, Beartooth RC&D and other untapped resource groups.

The Parks Board has eight goals for the future state of their Board. The goals that the Board listed are as follows:

- 1.) Complete major capital projects.
- 2.) Develop a Parks Plan and review, update and execute our three guiding plans (Parks, Trails and Trees) on a five year cycle.
- 3.) Improve the operational effectiveness and efficiency of the Parks Board.
- 4.) Improve public awareness of parks, trails, trees and resources.
- 5.) Promote and schedule organized uses of parks and trails and define a process for reservations.
- 6.) Develop a process for handling development and use requests for park property.
- 7.) Actively engage with other related planning actives, e.g.
 - a) Zoning
 - b) Subdivision regulations
 - c) Growth policy
 - d) Capital Improvements Plan (CIP)
 - e) Comprehensive Economic Development Strategy
 - f) MDT planning documents
 - g) Subdivision requests
- 8.) Maintain existing assets to provide a safe and acceptably diversified recreational experience.

Kohley said the Parks Board works with three documents as their guiding plan. These are the existing Trails Plan, the existing Trees Plan and the Parks Plan that is currently being worked on. They hope the Parks Plan will be completed in the next few months. They want to improve the effectiveness of the Parks Board.

The Parks Board works very hard but they feel they need more help from the City. They feel it would be advantageous to have a paid City employee who works with the Parks Board. They appreciate the funding given to the Board out of the City budget. The Parks Board would like to make sure they continue to function at their best level and hopes the City will continue with any help that can be given to them.

Kohley said the Board is asking the Council to utilize one of the existing committee structures or form a special committee to re-evaluate the role of the Parks Board. Specifically he would like to have reviewed the Boards institutional

framework within City government. Are they in an advisory role or are they a “department” and if so they need staffing to help.

The Council told the Parks Board how much they are appreciated and the fine work they have accomplished for the City. Mahan told Kohley that the Public Works Committee is more than willing to work with the Board to make sure everything goes as smoothly as possible. She said that hopefully a member of the committee can attend the Parks Board meetings as a reference.

STANDING COMMITTEES – ADMINISTRATION – Use of City Owned Property – Fun Run Motion by Labrie, second by Williams to approve use of City owned land at Lions Park for the Red Lodge Area Community Foundation, Fun Run for Charities, on September 1, 2012. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Williams said the insurance policy will need to be presented to the City before the event is held. He also said the police department had a request that water based paint is used to mark the route on the streets. The request was made to waive the fee for the use of the property but all agreed that this is not something the Council wants to do. They feel they need to remain consistent.

Approve Auditor Contract – Joseph Eve & Company Motion by Williams, second by Labrie to approve the contract with Joseph Eve as City Auditor and the execution of the contract by the Mayor. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Ordinance #852-A – Redistricting City Council Wards – 1st Reading Motion by Labrie, second by Williams to approve Ordinance #852-A, an ordinance of the City Council of the City of Red Lodge adopting amended City Council Wards based on the 2010 census data for the City of Red Lodge on first reading. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Mayor Roat said the census requires, at intervals, that wards are inspected for population and boundary lines adjusted accordingly. This has been done but the boundary lines have changed very little and the wards are more in line with each other. The ward population is no more than a difference of 21 people per ward.

Mayor Roat opened the public hearing. No one commented on this issue. Mayor Roat closed the public hearing.

POLICE AND EMERGENCY SERVICES Williams said the committee spent a fair amount of time discussing the fire danger that is currently being experienced. The ladder truck is in for repairs and should be back in a few weeks.

Mayor Roat said he spoke with Commissioner Prinkii today and asked him to speak to the Ambulance District people to check with the hospital to determine who assigns advance life support transfers to Billings as opposed to a basic life support transfer. An ALS allows for a paramedic to ride on the transport. Mayor Roat said that almost every transport is an ALS run. The City holds the license for the ambulance and he just wants to make sure there are no problems with the runs being made.

LAND USE AND PLANNING Kim Ruby has been given the option of moving City Brew, her business, and subletting Parcel B-5 from the Silver Strike. This will be an agenda item at the next meeting. Town Pump contractors are moving the coffee kiosk for Ruby free of charge.

Sanderson said a letter was written to the Carbon County Commissioners concerning the fire sprinklers in the Grand View North and Grand View South subdivisions. A letter was sent to MDEQ advising that the waste water extension agreement is in jeopardy due to the lack of action on the part of Carbon County. The Commissioners responded by stating they would hold a meeting hopefully before the next Council meeting. Sanderson said he would keep the Council informed on any response from the County or from MDEQ.

Sanderson said he has the bid package amended for Parcel A which is by AY Supply. This will be posted July 11, 2012 and will be open through July 27, 2012. He said that hopefully there will be proposals by the first meeting in August to be reviewed with a lease being awarded on this parcel.

PUBLIC WORKS Mayor Roat said the question on 3rd Street as to what extent it should be built up by the current project with Town Pump will be done to Public

Works Standards and when the State comes through they will reconstruct to their standards.

The gentleman on Bonner Avenue has been notified that he will have to remove his encumbrances from City property. This will be fairly significant.

Mahan said she has received calls regarding the bridge on 19th Street. She asked some questions and said she will get the correct answers out to people. Sanderson said they should also call the commissioners with any questions they have.

CITIZEN REPORT Betty Ansorge said she has some ideas for bringing tourists to Red Lodge. She thought an old car parade, and an old airplane exhibit at the airport or an airshow would bring people to town. Mayor Roat said she could check into these things to see if they could be done.

CORRESPONDENCE None

MISCELLANEOUS Mahan said the parades went very well again this year and on the 4th of July it was one hour and 25 minutes long.

Meeting adjourned at 8:00 p.m.

Mayor

ATTEST:

City Clerk