

August 28, 2007

The City Council met to hold a public hearing for the fiscal year 2007-2008 preliminary budget. The public hearing was held at 6:30 p.m. on August 28, 2007. This public hearing was noticed in the Carbon County News, at City Hall and the Post Office.

**ROLL CALL OF OFFICERS** Present: Mayor Roat, Aldermen Kampfe, Mahan, Lockman, Stauffer, Scanlin and Reynolds. Absent: None.

Mayor Roat opened the public hearing stating it was being held to receive oral and written testimony concerning the preliminary budget for fiscal year 2007-2008. The public has the right to speak.

Dan Gainer spoke to the Council stating that he felt the City is doing the best that can be done with the finances they have to work with on putting together a budget for the upcoming fiscal year.

The Mayor closed the public hearing at 6:55 p.m.

The Red Lodge City Council met in regular session on August 28, 2007 at 7:00 p.m. The meeting was called to order by Mayor Roat followed by the Pledge of Allegiance to the Flag.

**ROLL CALL OF OFFICERS** Present: Mayor Roat, Aldermen Kampfe, Mahan, Lockman, Stauffer, Scanlin and Reynolds. Absent: None.

**MINUTES OF AUGUST 14** Motion by Reynolds, second by Mahan to approve the minutes of August 14 as corrected. On roll call vote all Aldermen present voted "Aye." Motion carried.

Stauffer asked for the following addition to the sentence in the discussion about the access to the proposed new high school. "He hopes there is some way to make sure the 5<sup>th</sup> Street access remains secondary and does not become primary." Scanlin also asked for a correction under the subject speaking to the opening of bids for the upcoming water project. She wanted it shown that Boyer was speaking in the following sentences and that the hospital water line is not attributable to the upcoming project. "Boyer said anything deleted will not hurt the project for at least the next ten years(. The) and the line to the hospital will still be put in during this project."

**SPECIAL COMMITTEE** None

**STANDING COMMITTEE – Administration – Resolution No. 3244 – Adopt FY 2007-2008 Budget**

**RESOLUTION NO. 3244**

**A RESOLUTION OF THE CITY OF RED LODGE, MONTANA APPROVING AND ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2007-2008, AS AMENDED BY THE RED LODGE CITY COUNCIL ON AUGUST 28, 2007.**

**WHEREAS**, the Carbon County Assessor reported that the taxable valuation of the City of Red Lodge for Fiscal Year 2007-2008 is \$5,199,850, and

**WHEREAS**, the City Council adopted the Preliminary Budget for Fiscal Year 2007-2008 and there were no protests to the adoption of the Preliminary Budget at a public hearing held on August 28, 2007, at 6:30 p.m.

**NOW THEREFORE, BE IT RESOLVED** that the following Final Budget for Fiscal Year 2007-2008 is hereby adopted and the total mill levy set at 133.37.

| Fund Name | Total Requirement | Non-Tax Resources | Property Tax Revenue | Mills |
|-----------|-------------------|-------------------|----------------------|-------|
|-----------|-------------------|-------------------|----------------------|-------|

|                      |           |           |         |       |
|----------------------|-----------|-----------|---------|-------|
| 1000 General         | 2,395,670 | 1,919,000 | 476,670 | 91.67 |
| 2190 Comp. Ins.      | 78,012    | 36,726    | 41,286  | 7.94  |
| 2370 Fire Retire     | 32,000    | 7,973     | 24,027  | 4.62  |
| 2371 Health Ins.     | 103,398   | 30,600    | 72,798  | 14.00 |
| 2372 PERS            | 53,000    | 32,343    | 20,657  | 3.97  |
| 2375 Police Retire   | 50,000    | 23,105    | 26,895  | 5.17  |
| 3020 Fire Truck Levy | 32,704    | 1,505     | 31,199  | 6.00  |
| 2100 Resort Tax      | 1,375,600 | 1,375,600 |         |       |
| 2220 Library         | 116,590   | 116,590   |         |       |
| 2396 CDBG/HOME       | 55,341    | 55,341    |         |       |
| 2500 RSID#8&#9       | 14,702    | 14,702    |         |       |
| 2820 Gas Tax         | 130,300   | 130,300   |         |       |
| 2956 ISTE A          | 32,002    | 32,002    |         |       |
| 4030 Capt. Proj.     | 664,384   | 664,384   |         |       |
| 5210 Water Opert.    | 6,411,801 | 6,411,801 |         |       |
| 5310 Sewer Opert.    | 1,547,258 | 1,547,258 |         |       |
| 5410 Solid Waste     | 181,465   | 181,465   |         |       |
| 7010 Ceme. Trust     | 98,316    | 98,316    |         |       |
| 7050 Dance Pavilion  | 1,214     | 1,214     |         |       |

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Total 13,373,757 12,680,225 693,532 133.37

Motion by Scanlin, second by Mahan to approve Resolution No. 3244 adopting the budget for fiscal year 2007-2008. On roll call vote all Aldermen present voted “Aye.” Motion carried.

Scanlin thanked the department heads and staff for the timely work and co-operation they did on helping to balance the budget for fiscal year 2007-2008 and making it a smooth process this year.

**Resolution No. 3245 – Salary Schedule FY 2007-2008**

**RESOLUTION NO. 3245**

**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF RED LODGE, MONTANA, PROVIDING FOR SALARIES OF CITY EMPLOYEES FOR FISCAL YEAR 2008.**

**WHEREAS**, the City has adopted a budget for fiscal year 2008; and

**WHEREAS**, the City has reviewed its salary structure as provided by Ordinance #864; and

**WHEREAS**, it is in the best interests of the City to make fiscally responsible decisions for and on behalf of City employees.

**NOW THEREFORE:**

**BE IT RESOLVED**, the Red Lodge City Council does adopt and fix salaries for all City employees in accordance with the attached “Salary Schedule”, which sets forth specific salaries for employees as of July 1, 2007, which is the beginning date of fiscal year 2008; and

**BE IT FURTHER RESOLVED**, the Red Lodge City Council that said Salary Schedule shall be amended, adjusted and otherwise changed during the course of the coming fiscal year in accordance with and pursuant to Ordinance #864, and;

**BE IT FINALLY RESOLVED**, the Red Lodge City Council directs the Mayor to administer the salaries for City employees in keeping with this Resolution for fiscal year 2008.

**Salary Schedule**

**City of Red Lodge FY ‘08**

Note: All references are to salaries for a given month for FY ‘08 unless otherwise noted.

|                               |            |
|-------------------------------|------------|
| Mayor .....                   | \$ 400.00  |
| Council Member .....          | \$ 200.00  |
| Emergency Services            |            |
| Fire Chief (Kuntz) .....      | \$1743.34  |
| EMS Director (McDowell) ..... | \$4,373.20 |

|                   |            |
|-------------------|------------|
| Paramedic (Stief) | \$3,050.66 |
| Paramedic (Ryan)  | \$2,912.00 |
| Paramedic (Trapp) | \$2,773.34 |

Police

|  |             |
|--|-------------|
| Police Chief (Pringle)                 | \$4,305.60* |
| Sergeant (Cope)                        | \$3,470.12* |
| Patrol Officer (Neibauer)              | \$3,236.14* |
| (Stuber)                               | \$3,078.40* |
| (Enos)                                 | \$2,813.20* |
| (Spear)                                | \$2,865.20* |
| (Croft)                                | \$2,804.54* |
| Part-time with Academy (per hour rate) | \$12.88 @   |
| Part-time w/o Academy (per hour rate)  | \$ 10.36 @  |

Public Works

|                                     |            |
|-------------------------------------|------------|
| Director (Boyer)                    | \$4,518.80 |
| Street Foreman (Bushnell)           | \$3,061.06 |
| Equipment Operator (Ballard)        | \$2,879.06 |
| Equipment Operator (Hanson)         | \$2,463.06 |
| Equipment Operator (Rhoades)        | \$2,499.46 |
| Equipment Operator (Wilson)         | \$2,336.54 |
| Water/Wastewater Foreman (Tomicich) | \$3,672.94 |
| Water/Wastewater Operator (Steffan) | \$2,922.40 |

Clerk/Treasurer

|                                      |            |
|--------------------------------------|------------|
| Clerk/Treasurer (Tomicich)           | \$4,322.94 |
| Deputy Clerk/Water Clerk (Michelcic) | \$2,582.66 |
| Office Clerk (Raymond)               | \$2,277.60 |

Library

|                                |            |
|--------------------------------|------------|
| Director (Moore)               | \$3,406.00 |
| Aide (Crowder) (per hour rate) | \$ 11.00 @ |

Court

|   |            |
|---|------------|
| Judge (Muth)                            | \$1,666.68 |
| Clerk of Court (Regele) (per hour rate) | \$ 12.62 @ |

Other

|   |            |
|---|------------|
| Community Development Director (Sanderson)        | \$6,250.00 |
| Planner (Johnson)                                 | \$3,062.80 |
| Building Inspector (Swansborough) (per hour rate) | \$ 16.38@  |

\* All police officers will receive differential pay for each shift according to the following schedule:

|              |                       |   |                                    |
|--------------|-----------------------|---|------------------------------------|
| Shift One:   | 7:00 A.M. – 5:00 P.M. | - | Regular Hourly Wage                |
| Shift Two:   | 5:00 P.M. – 3:00 A.M. | - | Regular Wage Plus \$.75 @<br>hour  |
| Shift Three: | 9:00 P.M. – 7:00 A.M. | - | Regular Wage Plus \$1.00 @<br>Hour |

Motion by Mahan, second by Reynolds to approve Resolution No. 3245. On roll call vote all Aldermen present voted "Aye." Motion carried.

**Police and Emergency Services – Confirm Kelly Carrington - RLPD Officer Appointment** Mayor Roat asked the Council for their concurrence in the hiring of Kelly Carrington to fill the resignation of Calvin Spear on the police force.

Motion by Mahan, second by Reynolds to approve the hiring of Kelly Carrington to fill the vacant position on the police department. On roll call vote all Aldermen present voted “Aye.” Motion carried.

**Land Use and Planning – Phase III Final Plat – Island at Rock Creek** Forrest Sanderson gave a staff report to the Council on this Phase III Final Plat submitted by Kiely Construction Company, LLC. The final plat application and supporting materials propose to create 13 new residential lots on 24.45 acres. Sanderson said Appendix I of the 1995 Subdivision Regulations contains the Uniform Standards for Final Subdivision Plats. He said the final plat submitted appears to comply with the requirements and all conditions have been met.

Motion by Reynolds, second by Kampfe to approve final plat application for Phase III at Island at Rock Creek. On roll call vote all Aldermen present voted “Aye.”

Sanderson said there is still a potential for Phase IV and Phase V in this development. He also said that every phase done on this development will be subject to the same eighteen conditions imposed during the lawsuit.

**Public Works** Mayor Roat said a meeting was held with MDOT discussing what their participation would be on the Street Scape. He said MDOT has access to Federal funds. The infrastructure on Main Street will need to be upgraded. Sanderson said that MDOT expects the City to prepare the plan specifications and all the engineering at our expense. This could range from \$500,000 to \$1.5 million with no match from MDOT. The State was very noncommittal as to how much could be looked at for the City on this project.

Mayor Roat said that engineering fees for the water project were not included in the bid process. It was also discussed to delete the tank from the project but it was found that this would then jeopardize the \$750,000 from TSEP. The TSEP award was for capacity. It was discussed doing the project in phases and doing the bids accordingly.

**CITIZEN COMMENT** Mary Fitzgerald said she has received letters from Federal Home Loan Bank of Seattle for progress reports on the Access Loan of \$18,444 the City received in 2004. She responded to them telling them to send the information to the City of Red Lodge. This is a loan the City received to finish paying Hingston Roach for the CEDS report they did for the City. It is time to pay this loan back so the City will get the needed information from the bank to do so and see all that needs to be done. The City will research this.

Mary Fitzgerald also made the statement that she feels new development should be helping to pay for the new upcoming improvements being done to the water system.

Barbara Miller said she feels the same in regard to new development paying for improvements. Mayor Roat said new development pays impact fees which helps with improvements to the system.

Dan Gainer said the Spires is definitely paying their share to the systems. They are putting in infrastructure for their development.

**OLD BUSINESS – Airport Property** Sanderson reported on his work on the airport property. He has not had time to read all the info he has gathered in regard to the airport property. He said the original township

of Red Lodge has about 36 vacant platted lots on the airport property. The draw back to these lots is that they have not been developed. The City would need to do infrastructure in this area to make the lots buildable. He said he is not recommending a course of action but will research further all the information he has gathered on this area. He will report back to the Council at a later date when he has more information to report. Sanderson said he will visit with Boyer and they will sketch out a preliminary project budget in terms of infrastructure costs.

Reynolds brought up the topic of this area not being developed at any point soon as the Parks Board would still like to see the area dedicated as parkland. She would also like to visit with the Airport Board and get their thoughts on the use of the area and what to do with the available land area.

Mahan said she feels the CIP is still something that should be finished before any other work is started. This will then show list of issues that need to be addressed and then the City can prioritize what needs to be done.

Kampfe said he does not see the necessity of moving forward on this land at the present time. He feels this land is a resource to the City that can be used for various projects as the City identifies its problems with this property being a useful tool. He does not want the City to make any rash decisions regarding this land.

Mayor Roat said he feels affordable housing is something the City should be working on. Stauffer said he worries about affordable housing not being an issue where the results are seen such as people having to move out of town to the smaller communities to be able to find a place to live they can afford. He said sometimes a problem is not visible until it can be too late to find a remedy.

Lockman commented on the possibility of the development code being changed to allow higher density on a lot to allow additional housing on a lot. She said larger lots in town could accommodate additional smaller homes that could be used especially for things like seasonal workers for rentals.

**NEW BUSINESS – Street Closure – Fun Run for Charities** The Fun Run for Charities will be held on September 1<sup>st</sup>. The Montana Department of Transportation granted permission to detour traffic and close the nine blocks of Highway 212 from 7<sup>th</sup> to 17<sup>th</sup> Streets on that day from 8:30 – 10:00 a.m. This is the 4<sup>th</sup> annual fun run being held this year. Businesses along the route were all notified of the closure and detours for the run.

Motion by Reynolds, second by Mahan to approve the street closure requested for the Fun Run for Charities. On roll call vote all Aldermen present voted “Aye.” Motion carried.

**Contract for HOME Pilot Funds** Julie Jones presented the Council the contract for the HOME Pilot Funds received by the City. It was pointed out that these funds are not limited just to the lots on Cooper Street. The City will need to meet the five percent match. Jones said this match would be very easy for the City to meet, as it can be an in-kind match.

Motion by Reynolds, second by Lockman to approve the signing of the contract for the HOME Pilot Funds with the change of City of Red Lodge not Town of Red Lodge. On roll call vote all Aldermen present voted “Aye.” Motion carried.

**Mountain Springs Villa – Application Request** Julie Jones told the Council the request coming to them on September 25 would be to sponsor an application to CDBG this fall for a housing grant to cover a portion of the infrastructure improvements necessary for the Mountain Springs Villa. In accordance with CDBG requirements, a public meeting will be held September 14 to provide an overview of the CDBG Program and solicit input regarding the community’s needs in the housing and public facilities arena. This public meeting

will be held at noon at Pizza Company on the 14<sup>th</sup>. Jones said if the grants were received the funds would then come through the City. The City would also need to provide an in-kind match but Jones is not aware of what this will entail at this time. She will get an answer and come back to the City to let them know what it will entail. The grant application is due November 5<sup>th</sup>. This will be an agenda item for the September 25<sup>th</sup> meeting along with holding the second public meeting. Jones will give an update on this project at the next Council meeting on September 11.

Motion by Scanlin, second by Mahan that the City of Red Lodge indicates its intent to sponsor a CDBG Housing application. On roll call vote all Aldermen present voted "Aye." Motion carried.

**CORRESPONDENCE** None

**MISCELLANEOUS** None

Meeting adjourned at 8:30 p.m.

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Mayor

ATTEST:

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City Clerk

